

# Subscribing to Forums and Tracking Topics in the ZetaBoards Premium IPOG Board

2018-02-21

# **Instructional**

### **Table of Contents**

1 Overview			.2	
	1.1	Terminology	.2	
	1.2	2 What is a Forum?	.2	
	1.3	3 What is a Topic?	3	
2	5	Subscribe to Forum	3	
3	٦	Track a Topic	3	
4	(	Configure Email & Subscription Settings		
5	(	Change or Verify Email Address6		
6	5	Summary	7	
7	٦	Troubleshooting	7	

## 1 Overview

The purpose of this document is to describe how to <u>subscribe</u> to an IPOG <u>forum</u>, and <u>track</u> IPOG forum <u>topics</u> by email or "private message" (PM). Follow the same procedure to subscribe to any of the IPOG forums listed in Figure 1.

#### 1.1 Terminology

Members can either subscribe to forums and/or track topics.

#### 1.2 What is a Forum?

Figure 1 shows the various forum folders (topic categories) in the IPOG board. Each forum contains topics related to the forum category.

0	General IPOG Discussion (all models) general Mercedes-Benz Ponton topics, Inquiries, history
0	Technical / Workshop / Tools / Other technical, garage, workshop, tools, etc.
0	Electrical / Ignition / Radio / Battery electrical, instruments, distributor, wiring, Ignition, radio, battery, etc.
0	Drivetrain / Suspension / Steering / Tires / Brakes drivetrain, suspension, steering, brakes, tires
0	Gasoline / Carburetor (all models) four and six cylinder gasoline engines, carburetors, etc.
0	Fuel Injection fuel injection (W128 220SE) six cylinder fuel-injected sedan / cabriolet / coupé
0	Body / Interior / Paint / Chrome / Cosmetic body, chassis, glass, paint, interior (upholistery, carpet, headliner) surroof, cleaning, polishing, etc.
	Type 180/190 (gasoline models) Type 180/180a/180b/180b/190b/190b (W120/W121) four cylinder sedan
6	Type 180/190 (diesel models) Type 1800/1800b/1800b/1900b/1900b (W120/W121) four cylinder diesel engine sedan
0	Type 220a/219/220 S/220 SE W180/W105/W128 six cylinder sedan, cabriolet, coupé
0	Type 190 SL W121 four cylinder roadster, coupé, cabriolet
0	Literature / Reference / Files literature, books, manuals, reference, etc.
B	Photos photos of Mercedes-Benz Pontons (1953-1962)

Figure 1. List of IPOG forums (as of December 31, 2016)

Note: as of January 4, 2017 most of the forums shown in Figure 1 were merged into the *General Ponton Discussion (all models)* forum – primarily to make the email subscription process easier. It is less work setting up notifications with fewer forums.

#### 1.3 What is a Topic?

A topic is a discussion thread within a forum.

## 2 Subscribe to Forum

When you SUBSCRIBE to a FORUM, you will be notified by email or private message (PM) (your choice) when a NEW TOPIC is added to the forum. The notification (via email or PM) will contain a link to the forum.

• To subscribe to a forum, click on the desired forum, and then click **Subscribe to this** forum (located at the bottom of the forum page).



Figure 2. Click on the desired forum.

In this example, General IPOG Discussion (all models) is the name of the forum.

Show topics from Any Date  Sorted by: Last Post Date  In Descend	ing 🔻 order. View
	U newtopic
Subscribe to this forum	@ 9:57 PM Dec 30
4	

Figure 3. At the bottom of the forum page, click **Subscribe to this forum**.

# 3 Track a Topic

TRACKING a TOPIC means you will be alerted when there is a new reply to a selected topic (within a forum).

Example: If you selected the **General IPOG Discussion (all models)** forum, and want to know when someone replies to the **Rubber seal for beehives** topic, you would TRACK that TOPIC.

• Enter (click) the topic you want to track.



Figure 4. Click the topic name.

• To TRACK a TOPIC, click **Track Topic** at the bottom of the topic page.

	h.	
Ill Reply Screen		
		-
	Track Topic · E-mail Topic	9:05 PM Dec 30
	<u>4</u>	
and Device i		

Figure 5. Click **Track Topic**.

When you TRACK a TOPIC (a discussion thread inside a forum) any new replies to that topic will be sent to you in an email or PM (your choice) with a link to the topic.

**Note:** You will only receive notifications for new topics (or replies to existing topics) if/when made by other members. You will not be notified of your own new topics (or your own replies to existing topics).

# 4 Configure Email & Subscription Settings

• Now: to configure the email, click **Preferences** (located at the top of the IPOG board page).



Figure 6. Click Preferences.

Note: If you don't see Preferences, it probably means you are still a Guest (not yet an approved member). It may also mean that the annual, Zetaboards "Premium" subscription expired.

• Then click Email & Subscription Settings



Figure 7. Click Email & Subscription Settings.

• Then select Alerts by Email (or Alerts by PM, or No Alerts).

Email & Subscription Settings Change Password Change Username Change Email Address Advanced Account Security	
Allow members to email you?	V
Receive emailed board announcements?	۲
Topic/Forum subscription alert type	Alerts by Email No alerts Alerts by PM Alerts by Email

Figure 8. Select Alerts by Email (or Alerts by PM, etc.).

## 5 Change or Verify Email Address

• To change or verify your email address, click **Change Email Address**, and enter the address and password, and fill in the user verification security code (it will be displayed).



Figure 9. Click Change Email Address.

	Change Email Address
New email address	
Re-enter new email address	
Password:	
User Verification	To keep away spam, please complete the following:
	Change Address

Figure 10. The Change Email Address window.

- Fill in the fields accordingly (email address, password).
- Complete the anti-spam security challenge by entering the displayed text in the **Your Answer** box. In this example, enter: Roller Coaster (case sensitive).
- Click **Change Address**.

#### 6 Summary

- If SUBSCRIBED to a FORUM: whenever new topics are created in the forum, a notification will be sent.
- If TRACKING a TOPIC: whenever new replies to a topic are created, a notification will be sent.

## 7 Troubleshooting

• After following the steps in this guide, and if email notifications are still not being received, check your spam (junk) folder.

Report errors and discrepancies: <u>editor@mbzponton.org</u> End of Document /©mbzponton.org